

Guidelines for the Grant of Scholarship for International Students of National Formosa University

Latest Approved on Dec. 6, 2016 by the Administrative Meeting

- I. Purpose: To attract promising international student to continue their studies in our school, the Guidelines are thus written.
- II. Targets: Current international students who have applied for college admission through application for international students and new international students of the school. However, those who have received other scholarships are not allowed to apply this scholarship.
- III. Members of the scholarship commission:
The commission is composed of the Dean of Studies, Dean of Student Affairs, Dean of Office of International Affairs, Accounting Officer, Dean of Engineering College, Dean of Electrical & Computer Engineering College, Dean of Management College, Dean of Liberal Arts and Sciences College and the representatives designated by colleges. The commission will call meetings to reach final decisions under the leadership of the Dean of Studies. If necessary, heads of relative departments and director professors would be invited to participate in the meeting.
- IV. Qualification:
 - i. Freshman: New international students have to apply for scholarship when they submit application.
 - ii. Current students (Undergraduate:4years;Master:2years;PhD.:2-4years): Students who reach the scores of one's conduct in each semester over 80 and have not received any punishment by recording a demerit and meet the following conditions:
 1. Tuition(exemption): (Undergraduate:4years;Master:2years;PhD.:2-4years)
 - (1) Undergraduate: the average score for their previous academic year should reach over 70
 - (2) Postgraduates: the average score for their previous academic year should reach over 75
 2. Living Expense Stipend:
 - (1) Undergraduate: the average score for their previous academic year should each over 75
 - (2) Postgraduates: the average score for their previous academic year should reach over 80. During the process of paper proposal, students have to submit the recommendation and plan of the paper proposal instead of the score transcript of the previous academic year.
- V. Deadline of application and submission:
 - i. Freshmen: Submit the application while applying for the admission to this school. The school will inform applicants of the result when announcing the admitted students.
 - ii. Current students (Undergraduate:4years;Master:2years;PhD.:2-4years): According to the deadline of the announcement to apply.

VI. Documents Needed:

i. Freshmen:

1. Apply for admission with the English report cards of each year from the graduated school or other relating documents for assessment. The scholarship commission will ratify the contents of the scholarship
2. Copies of tuition fee

ii. Current Students (Undergraduate:4years;Master:2years;PhD.:2-4years):

1. Application form.
2. Report card of the last academic year (for those who are composing their thesis and thus have no academic scores for the previous year, they can submit the recommendation letter and research projects instead, however, this type of application should be allowed for only once no matter the students are studying master or PhD courses).
3. Copies of tuition fee

VII. Application Procedure:

Students should submit all the data regulated in the above section by the deadline to Office of International Affairs. Office of International Affairs will then make a list and start the initial assessment. The results will be passed to the commission for further discussion and obtain the ratification from the president.

VIII. Contents of Scholarship and Duration:

i. Undergraduate:

1. Tuition reduction (exemption).
2. Fee of dormitory for accommodation reduction (exemption)
3. Living expense stipend:
 - (1) **Full stipend:** the average score for the previous academic year **over 80**.
 - (2) **80% stipend:** the average score for the previous academic year over 75 but under 80.
 - (3) **None stipend:** the average score for the previous academic year **under 75**
4. Student assistant grant: All students are eligible, however, the grant will first be reserved for those who haven't received living expense stipend and acted as research assistants.

ii. Master Students:

1. Tuition and credit fee reduction (exemption)
2. Fee of dormitory for accommodation reduction (exemption)
3. Living expense stipend:
 - (1) **Full stipend:** the average score for the previous academic year **over 85**.
 - (2) **80% stipend:** the average score for the previous academic year over 80 but under 85.
 - (3) **None stipend:** the average score for the previous academic year **under 80**.
4. Student assistant grant: All students are eligible, however, the grant will first be reserved for those who haven't received living expense stipend and acted as research assistants.

iii. PhD students:

1. Tuition and credit fee reduction (exemption)
2. Fee of dormitory for accommodation reduction (exemption)
3. Living expense stipend: the school and the department that the student belongs to share the stipend by degree as following:
 - (1) **First Year**: the school offers full stipend.
 - (2) **Second Year**: the school offers 80% and the related department offer 20% of the stipend.
 - (3) **Third Year**: the school offers 50% and the related department offer 50% of the stipend.
 - (4) **Fourth Year**: The related department offers full stipend.
4. Student assistant grant: All students are eligible, however, the grant will first be reserved for those who haven't received living expense stipend and acted as research assistants.

iv. Application should be submit by the deadline announced by Office of International Affairs. Students apply for scholarship of one academic year each time. Students could apply for scholarship when they are current students of National Formosa University.

1. **Duration** of application for Tuition, credit fee reduction and living expense stipend
 - (1) Undergraduate (4-years program): 4 years
 - (2) Master Students: 2 years
 - (3) PhD students: 4 years

IX. Rejection of Scholarship

- i. Once the student withdrawal or suspension from school, he/she has to give up all the offering from the scholarship immediately.
- ii. If the student depart from Taiwan more than 2 weeks within one month without an academic reason, he/she would not get the living expense stipend of the month.

X. Grant source: The grant will be covered by the allocated subsidy from the general affairs fund in each academic year or other appropriate expenses. The amount of the grant and the number of awarded students would be decided based on the yearly budget.

XI. The Guidelines are ratified by the administrative meeting and sent to President for approval and execution. Subsequent amendments to the guidelines shall proceed in the same manner.